



Criterion 4 – Infrastructure and Learning Resources Key Indicator – 4.4 Maintenance of Campus Infrastructure

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities- laboratory, library, sports complex, computer, classrooms etc.

Sr.No.	Documentary Evidences / Sample Documents	Page No.
1	Details of maintenance procedures	1-2
2	Copy of maintenance register and Request letter for maintainance	3-31



Rayat Shikshan Sanstha's Karmaveer Bhaurao Patil College of Engineering, Satara

Criterion 4 – Infrastructure and Learning Resources Key Indicator – 4.4 Maintenance of Campus Infrastructure

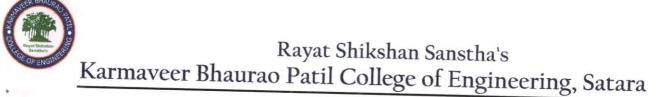
4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. 10

The institute has standard established systems and procedures for maintaining the physical, academic and support facilities. Housekeeping and Maintenance section is divided into various subsections such as Housekeeping, Electrical Maintenance, IT Infrastructure Development and Maintenance (IT Cell), Building Maintenance etc.

A maintenance request is submitted to the principal and same will be forwarded to the maintenance incharge. The in-charge will register the request and forward the same to respective maintenance personnel and coordinates the material requirement if any with stores. The maintenance in-charge takes the follow up on the status of the maintenance work from the respective section until the completion of the work.

Electrical Maintenance and Electrical substation maintenance:

The electrical installations and maintenance of electrical equipment in the institute is taken care of by the electrical maintenance section. For maintenance requisitions are received from the concern departments regarding the repairs of electric Tube lights, fans and electrical machinery installed in various labs, then prepare a schedule of maintenance, and implement accordingly. The required electrical material is sourced by the stores of the institute. If required external agencies may be employed with the prior permission of the principal. The annual budget is prepared and submitted for approval to the principal. The substation maintenance includes maintenance of transformer oil filtration, replacing silica gel crystals in transformer breather, greasing of air break switches, Painting of structure, maintenance of CT PT units, the removal of any grown plants, grass, etc. within yard, inspection of earthing and earth resistance as per IS code and annual Inspection from Electrical inspector (PWD).



IT Infrastructure Development and Maintenance (IT Cell):

The IT infrastructure development and maintenance committee (IT CELL) is responsible for the development of the institute structured network, maintenance of the network, maintenance of the computers, printers, server installation and maintenance, website development, maintenance, and updating. Along with that the EPBX system of the institute is maintained through IT Cell. For the IT infrastructure, the required IT infrastructure layout, requirement, procurement, installation, and maintenance are done through IT Cell. The computer and printer maintenance is resolved at the local level based on the problem with computer and printer to the IT cell.

Building Maintenance, Building services, Plumbing, Sanitary:

The central maintenance committee looks after the maintenance of civil works such as plumbing Sanitary systems, leakages if any, potable water filters, Cleaning of water tanks, and related maintenance. The maintenance and housekeeping of the classrooms, laboratories, library, and the institute as a whole are taken care of by the non-teaching staff.

Departmental Equipment and Instrument maintenance:

The laboratory in-charge and laboratory assistant identifies the instruments and equipment which are faulty and are to be repaired and prepares the list and the request letter to the principal through the head of the department. The quotations are called for the repair and maintenance following the procedure of the College and Sanstha, based on that the experts are called and maintenance procedure is completed.

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DATE: 24.01.2019 Certified that the articles are received in good Condition and entered in the consumable register Page No. 31 Dated 23.01.2019 Sr. No. to **Bill Passed for** Rs. 590.00 Mechanical Engineering Dept.

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TAX INVOICE

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Bill Passed for Rs. 939.00 3. Page No. 37 Dated 13.03.2019 Sr. No. 17 2. Page No. 36 Dated 13.03.2019 Sr. No. 16 1. Page No. 35 Dated 13.03.2019 Sr. No. 15 Condition and entered in the consumable register Certified that the articles are received in good

Mechanical Engineering Dept.

Store Keeper

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परवानगी पत्र दिनांक :07 03 2019 प्रति. मा प्राचार्य. कर्मवीर भाऊराव पाटील अभियांत्रिकी महाविद्यालय, सातारा. विषय :- किरकोळ साहित्य खरेदीस व खर्चास परवानगी मिळणेबाबत. महोदय. उपरोक्त विषयास अनुसरून, आपणास विनंती करण्यात येते आम्हास खालील तपशिलाप्रमाणे साहित्यांची आवश्यकता उ त्याची माहिती पुढीलप्रमाणे :--26.0 X 4.0. Paranatic Pipe - 10 weter. DT, Connettor - 4 Nos. 3 (ros) coursetor-2 Mos. उपरोक्त साहित्य खरेदी करणेसाठी अंदाजे रू. 10001- ए खर्च अपेक्षित आहे. तरी उपरोक्त साहित्य खरेदीस येणाऱ्या खर्चास परवानगी मिळावी, ही विनंबी. सही. नाव ______ मू (114] Suh भूभूम विभागप्रमुख -विमाग. 775 उर्राज कभाषाअम्, सातारा 15 क.भा.पा.अ.मे., सातारा

	परवानगी पत्र
	प्रति, दिनांक : 25/03/2019
	मा. प्राचार्य,
	कर्मवीर भाऊराव पाटील अभियांत्रिकी महाविद्यालय, सातारा.
	विषय :- किरकोळ साहित्य खरेदीस व खर्चास परवानगी
	मिळणबाबत
	महोदय,
	उपरोक्त विषयास अनुसरून, आपणास विनंती करण्यात येते कि,
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Certified that the articles are received in good condition entered in the Consumable Register of Environmental Engineering Lab. on Page No. 39 Sr. No. -Bill passed for Rs. 120/-(Rupees One hundred twenty only) Deduction made for Rs. For

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Head of the Dept.

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TAX INVOICE कॅश-क्रेडिट मेमो No. न्त्रिमती एजन 151 एशियन पेन्टस, डेकोलाइट डिस्टॅंपर, डेकोसेम सिमेंट कलरचे विक्रेते. दुकान नं. १९ हेम हाईटस्, पोवईं नाका, सातारा, फोन : २३५२२६ M. Pormeiped ad 2/2094 K-B.R. College Salara 177. तपशील HSN किंमत 的如何 324 220 Acheld 201 200 Principal P. College of Engineering GST IN/UIN = 27AAQPK8004L1ZA एकूण 5 शनिवार बंद त्रिमुतीं एजन्सीज करिता

DATE: 14.03.2019

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Certified that the articles are received in good Condition and entered in the consumable register

- 1. Page No. 38 Dated 14.03.2019 Sr. No. 18
- 2. Page No. 39 Dated 14.03.2019 Sr. No. 19

Bill Passed for Rs. 260.00

HOL Mechanical Engineering Dept.

Certified that the articles are received in good condition a entered in the Segister GIR on Page No. 106	nď
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परवानगी पत्र दिनांक : 05/03/2019 प्रति. मा. प्राचार्य. कर्मवीर भाऊराव पाटील अभियांत्रिकी महाविद्यालय, सातारा. विषय :- किरकोळ साहित्य खरेदीस व खर्चास परवानगी मिलणेबाबत महोदय उपरोक्त विषयास अनुसरून, आपणास विनंती करण्यात येते कि, आम्हास खालील तपशिलाप्रमाणे साहित्यांची आवश्यकता आहे. त्याची माहिती पुढीलप्रमाणे :--Zive corrowel. Paint - 1 Litter. खर्च अपेक्षित आहे. तरी उपरोक्त साहित्य खरेदीस व त्यासाठी येणाऱ्या खर्चास परवानगी मिळावी, ही विनंती. सही..... नाव <u>-12105 365 214</u> विभागप्रमुख विभाग Resonal

क.भा.पा.अ.म., सातारा

क.भा.पा.अ.मे., सातारा

B-1 UDYOG BHAVAN, POWAI NAKA, SATARA-415 001. PH. (S)239092 (M)98224 98994 e_mail:meem.imtiyaz1@gmail.com 21393 NO. Date: 13-3-19 Ms. Poinopal, Kep antes & Eugs Scraga **Description of Goods** Qty. Rate Amount Epson 1774, 6001 BK Dry Principal armaveer Maurao Pati ege of Engineering Satara 001 TOTAL For MEEM COMPUTERS por Sonon comp

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निषय :- M200 Pointer Ink रबरेदील प्रवानगी मिठनेकाकन : अथेदन्

खबिन्द्र सादर.

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Phone 9423865929, 2162230351

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सविनय साहर

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विषा -: शंशालयामध्ये पेस्ट कंट्रोल करून घेणेस परवानगी मिळणेबाबत.

कर्मवीर आ के राव पाटील कॉलेज ऑफ इंजिनिअर्रीन, सातारा. १८२०००४२२० १०४ ८२ ८९ १९४ ८२ ९४ १९४ ८२ ९४

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> ञ्रंथपाल , कर्मवीर भाऊराव पाटील कॉलेज ऑफइंजिनिअर्रीग , सातारा.

प्रति,

मा.प्र.प्राचार्थ.

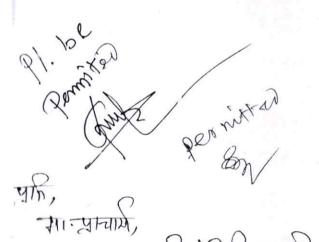
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परवानगी पत्र

दिनांक : 1012119

प्रति,

मा. प्राचार्य,

कर्मवीर भाऊराव पाटील अभियांत्रिकी महाविद्यालय, सातारा.

विषय :- किरकोळ साहित्य खरेदीस व खर्चास परवानगी मिळणेबाबत.

, महोदय,

अउपरोक्त विषयास अनुसरून, आपणास विनंती करण्यात येते कि, आम्हास खालील तपशिलाप्रमाणे साहित्यांची आवश्यकता आहे. त्याची माहिती पुढीलप्रमाणे :— ू

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उपरोक्त साहित्य खरेदी करणेसाठी अंदाजे रू...२००२२०२२ एवढा खर्च अपेक्षित आहे. तरी उपरोक्त साहित्य खरेदीस व त्यासाठी येणाऱ्या खर्चास परवानगी मिळावी, ही विनंती.

सही 10.2" नाव-क्री गाउँ मे. 211 विभागप्रमुख विभाग इत्ते & bennin' क.भा.पा.अ.म. सातारा क.भा.पा.अ.म., सातारा





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Date: 24/10/2018

Submitted:

Sub: permission to purchase of Laptop battery

Sir,

With reference to the subject mentioned above, the battery of Laptop Dell Latitude E5400 from Electronics department is sinked out and need to be replaced. To replace the battery, approximate expenditure of it is Rs. 3000/-. Permission may please be granted to purchase the battery from Rayat Shikshan Sanstha's authorized dealer.

Please do the needful.

Thanking You.

Yours Faithfully,

Dr. Dilip S. Aldar

VD Head, Electronics Department

To, The Principal, K B P COE, Satara

