

**KARMAVEER BHAURAO PATIL COLLEGE OF ENGINEERING
SATARA – 415001.**

TENDER DOCUMENT FOR

01. Purchase of Photo copier machine.

Last date of submission of Tender document is 22th March., 2017

Note:- The tender document is available on official college website www.kbpceos.edu.in and at the time of submission in the institute, a DD of Rs.500/- nonrefundable in favor of 'The Principal, Karmaveer Bhaurao Patil, College of Engineering, Satara should be attached.

Every page should be stamped and duly signed by the competent authority/supplier.

01. Name of firm/supplier :- _____

02. Name of Owner :- _____

03. Address :- _____

04. Email ID :- _____ Mobile number:- _____

Seal/stamp

MANDATORY TERMS AND CONDITIONS


01. A payable at PAR cheque or DD amounting Rs.5000/- towards Earnest Money Deposit should be attached with tender document. If cheque/DD worthy E.M.D. is not attached, tender will be liable to be rejected.
02. There should be two separate envelopes.
 - a) Envelope A: - E.M.D.cheque, copy of tender form receipt or DD of Rs.500/- (Nonrefundable.), Technical specification/Broacher if any of quoted equipment
 - b) Envelope B:- Commercial offer.
03. Security deposit of 10% of order value in cash or in the form of bank guarantee will be retained as security deposit till the expiry of warranty period.
04. Envelope B will be opened if and only if all the specified particulars are present in Envelop A.
05. All DD's to be drawn in favor of "Principal, Karmaveer Bhaurao Patil College of Engineering, Satara.
06. Quoted rates should be valid for (60) days from the date of quotation.
07. Every envelope should be marked with "Tender for Photo copier machine"

IMPORTANT POINTS

01. Your rates offered should be for free delivery of equipment at the institute and inclusive all taxes.
02. Delivery period required for supply from the date of purchase order shall be clearly mentioned and the same will have to be strictly adhered to.
03. Other important details/conditions, pamphlets if any should be supplied accordingly in Envelope A.
04. Detailed specifications, make/brand etc. should also be furnished in Envelope B.


TERMS AND CONDITIONS

01. Items tendered should confirm to the specifications given, as overleaf/list attached. If incomplete specifications are included against the item in the form, full specifications in accordance with accepted ISI/ISO/IS standards shall be furnished by the tenderer against each items tendered. When a reference to catalogue is made, the relevant catalogue should accompany the tender.
02. The rates offered shall be for new items only. Validity of the tender should be mentioned clearly (Rates should be valid for 60 days).
03. In case some item with alternative specification is available with you, the same may be quoted by you giving complete information.
04. If for any reason conditions such as quality, specification, delivery period. Etc. of the order are not fulfilled by the supplier then the order will be treated as canceled and EMD will forfeited.
05. Bills shall be sent only when the order is fully executed, since the bills for party supply, unless or otherwise so directed, will not be accepted.
06. The tenders either incomplete for want of detailed information on the important points or the tenders received after the due date may be rejected.
07. The institute reserves the right to accept or reject any tender or all the tenders and to order any items in any quantity, without assigning any reason.
08. Payment of bidder will not be held beyond twenty-one days after submission of bills for completed work & date if certification by our competent technical committee. The decision of our competent technical committee will be final & binding.
09. Bidder has to enter into a agreement required as per the existing terms & conditions.
10. For any query of information, please contact Mr. Manohar Kadam, Store Keeper (02162-230636) Mob.-9764782706


I/c Principal
K.B.P.College of Engg.
Satara.

Specifications for RICOH Photo copier machine.

Sr.No.	Model/Features	Description
01.	Operating panel	3.5 inch LCD touch panel
02.	Print/copy speed (Black)	25-30 copies per minutes
03.	Scanner	Black/colour (Upto 1200 dpi)
04.	Scan speed	50 original per minute
05.	Scan file format	TIFF, JPEG, PDF, Encrypt PDT, High compression PDF,PCL6,XPS
06.	Print language	Standard PCL5e, PCL6,XPS
07.	Resolution (Printer)	Standard 600 X 600 sheets
08.	Trays	2 trays X 250 sheets; 1 bypass tray X 100 sheets
09.	Paper size	A5 – A3
10.	Paper weight	60 – 162 gsm
11.	Standard paper input capacity	600
12.	Duplex unit	Required
13.	ARDF unit	Required
14.	Network option	Standard network printer
15.	Memory	1 GB RAM
16.	Scan to email	Required
17.	Scan to folder	Required
18.	Enlarge – Reduction	Required
19.	Both side printing	Required
20.	Make	RICOH


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Karmaveer Bhaurao Patil
College of Engineering,
Satara.